

## CAFOD Catholic Agency for Overseas Development

Catholic Agency for Overseas Development (CAFOD) is inviting applications from eligible companies, organizations, and individuals who wish to register as suppliers and service providers for the period 2024 to 2025 in the following categories: -

\* Office maintenance and repairs (including blinds, roof repairs) • Office cleaning and disinfection (including pest control and fumigation) • Plumbing repairs • Electrical repairs (including solar installations, borehole repairs) • Network solutions (including laptop repairs, printer repairs and software upgrades) • ICT hardware (laptops, desktops, printers, scanners, UPS) • Office furniture and equipment • Office equipment and accessories facilities countrywide • Printing - Design and printing • Stationery supplies • Catering services • Local taxi services • Security services • Air conditioning equipment • Office supplies • Firefighting equipment • Office furniture • Office equipment • Office supplies • Office furniture • Office equipment

Requirements for registration:

A company profile

Certificate of incorporation

Valid tax compliance certificate

List of directors and shareholders

Physical address

Contact details

At least three (3) references

Applications should be submitted in a sealed envelope clearly marked with the category being applied for.

Applications should be submitted by 14th June 2024 to the following address: - 88 Broadlands Road, Emerald hill, harare

Envelopes should be clearly labelled: 'SUPPLIER REGISTRATION 2024-2025 - THE CATEGORY BEING APPLIED FOR'

NB: This is only an invitation to register as a supplier and does not constitute a commitment to purchase or contract by the Catholic Agency for Overseas Development (CAFOD) or the Procuring Authority.

\*CAFOD does not charge any fee for registration of suppliers.