

ST JOHN'S HIGH SCHOOL EMERALD HILL SUPPLIER INVITATION: JUNE 2024

VERITAS

Current and prospective suppliers of goods and services in the categories listed below are invited to submit their applications.

CATEGORY

LINE OF BUSINESS

SJH/01/2024: Computer equipment, hardware & software, consumables, networking equipment,

SJH/02/2024: Telephone and switchboard services

SJH/03/2024: PA system services and maintenance

SJH/04/2024: Advertising websites etc

SJH/05/2024: School/Office furniture & fittings (chairs & desks)

SJH/05/2024 :Building-maintenance & upgrade

SJH/06/2024: Appraisal of existing buildings/structural integrity & safety

SJH/07/2024: Swimming pool - consumables, maintenance and repairs

SJH/08/2024: General office stationery and supplies

SJH/09/2024: Plumbing Services

SJH/10/2024: Sanitary hygiene services & cleaning materials

SJH/11/2024: Groceries - fruits and vegetables

SJH/12/2024: Toiletries, cleaning & detergents

SJH/13/2024: Supply of various textbooks

SJH/14/2024: Printing & binding services

SJH/15/2024: Protective clothing

SJH/16/2024: Science laboratory consumables and equipment Pest controllers

SJH/17/2024: Fire extinguishers and maintenance of fire extinguishers

SJH/18/2024: Musical Instruments - supply and maintenance

SJH/19/2024: Kitchen/Canteen equipment supply and maintenance

SJH/20/2024: Borehole & generator equipment supply and maintenance

SJH/21/2024: Vehicle Supply and Maintenance

SJH/22/2024: Supplying and Engraving of Shields, trophies and medals

SJH/23/2024: Photo shooting and video recording

SJH/24/2024: Solar Installation and Maintenance

SJH/25/2024: Covid-19 PPES

SJH/26/2024: Corporate gifts: Branding, signage and décor

SJH/26/2024: Electrical Services

SJH/27/2024: School wear: uniform, sportswear

SJH/28/2024: Sports equipment

SJH/28/2024: Pest controllers

SJH/29/2024

a. Anon-refundable processing fee of USD 100 or equivalent is to be deposited as follows:

USD: ST JOHNS HIGH SCHOOL@90 NMB BANK ACCOUNT NO 280367621 Branch Code: Avondale.

OR

ZIG: ST JOHNS HIGH SCHOOL @90 NMB BANK ACCOUNT NO 280084238

Branch Code: Avondale.

b. Company profile detailing the nature and type of business, history, physical and postal address

c. Certificate of Incorporation

d. CR14 Form

e. CR6 Form

f. Current Tax Clearance Certificate

g. Current VAT Certificate

h. Banking details

i. At least four trade reference letter(s) supporting performance capabilities, reputable and verifiable references.

Tenders in sealed envelopes addressed to The Procurement Officer, clearly stating the Category Number should be deposited in duplicate together with proof of payment into the tender box, in the Security Office, at St Johns High School Emerald Hill, not later than 1600hrs on 15 July, 2024

E-mail Address: [procurement@stjohnsemerald.ac.zw](mailto:procurement@stjohnsemerald.ac.zw)

NB: Only submissions meeting the above requirements will be registered.

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