



**Caritas Zimbabwe –Diocese
of Gweru**

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9 July 2024

REQUEST FOR TENDER PROPOSAL FOR SERIMA CLINIC WAITING MOTHERS SHELTER CONSTRUCTION

The Director/ Manager

Dear Sir/Madam,

We are hereby requesting for tender proposals for the construction of Serima Clinic Waiting Mothers Shelter in Gutu ward 6. **Kindly note that those who might need to visit Serima Clinic to familiarise themselves with the site, are free to do so at their own expenses between 15 and 17 July 2024 only before bids submissions closing date on 19 July 2024 at close of business at 1600hrs at Caritas Gweru Offices Cnr 7th street and Lobengula Avenue, Gweru.**

INSTRUCTIONS

In submitting a proposal, the Candidate accepts in full and without restriction the special and general conditions set by the contracting authority. The Candidates are expected to examine carefully and comply with all instructions and specifications contained in this Request for tender proposal

Cost of proposal

The Candidate shall bear all costs associated with the preparation and submission of his tender proposal and the Contracting Authority is not responsible or liable for these costs, regardless of the conduct or outcome of the process.

Exclusion from award of contracts

Contracts may not be awarded to Candidates who, during this procedure:

- (a) are subject to conflict of interest
- (b) are guilty of misrepresentation in supplying the information required by the Contracting Authority as a condition of participation in the Contract procedure or fail to supply this information.

Documents comprising the Request for tender Proposal

- a. Company Profile highlighting the Contractor's experience in the specific field of the Works and specific experience in the country/region where the Works are to be performed.
- b. CV's of key-personnel to work under this Works contract.
- c. Valid TAX clearance

The proposal and all correspondence and documents related to the Request for tender proposal exchanged by the Candidate and the Contracting Authority must be written in the language of the procedure, which is English.

Validity

Proposals shall remain valid and open for acceptance for **21** days after the closing date.

CLOSING DATE FOR SUBMISSION OF TENDER PROPOSAL IS END OF DAY ON 19 JULY 2024

Negotiations

The Contracting Authority reserves the right to contact the Candidates having submitted tender proposals determined to be substantially and technically responsive, in order to propose negotiation of the terms of such tender proposals. Negotiations will not entail any substantial deviation to the terms and conditions of the Request for tender proposal, but shall have the purpose of obtaining from the Candidates better conditions in terms of technical quality, implementation periods, payment conditions, etc.

Negotiations may however have the purpose of reducing the scope of the Works or revising other terms of the Contract in order to reduce the proposed remuneration when the proposed remunerations exceed the available budget.

Find attached plan for the waiting Serima Waiting Mothers` shelter.