

Invitation to Suppliers Registration || Glytime Foods

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DUE: 20 SEP 2024

Invitation to Suppliers Registration: Glytime Foods

Glytime Foods, a leading producer of health-conscious organic products, is seeking new and existing suppliers to join our approved and preferred vendor list for 2024 and 2025. Established in 2018 and based in Harare, Glytime Foods is committed to providing nutritious, sustainably-sourced foods, including cereals, vegan products, natural foods, baking aids, and healthy snacks.

We invite current and prospective suppliers to participate in our supplier vetting and selection process. Successful vendors will be considered for inclusion in our approved supplier list for the upcoming two years.

Categories for Supplier Applications:

1. **Raw Ingredients and Food Products:**
 - Cereals and Grains (e.g., Oats, Nuts, corn (maize), barley, sorghum, etc)
 - Organic and Vegan Ingredients
 - Natural Sweeteners and Flavors
 - Baking Ingredients (e.g., flour, yeast, baking powder)
2. **Packaging and Labeling:**
 - Food Packaging Materials (e.g., containers, wraps)
 - Label Printing Services
 - Custom Packaging Solutions
3. **Manufacturing and Production Services:**
 - Co-Packing and Private Labeling
 - Equipment Maintenance and Repair
 - Quality Control and Testing Services
4. **Cleaning and Hygiene Services:**
 - Industrial Cleaning Supplies
 - Fumigation and Pest Control Services
 - Sanitization and Sterilization Services
5. **Logistics and Distribution:**
 - Warehousing and Storage Solutions
 - Transportation and Delivery Services
 - Customs Clearance and Import/Export Services

6. **Marketing and Advertising:**

- Digital and Print Advertising
- Market Research and Consumer Insights
- Branding and Promotional Materials

7. **Technology and Infrastructure:**

- IT and Network Infrastructure
- Software and Systems for Inventory and Supply Chain Management
- Maintenance of Computers and Office Equipment

8. **Office Supplies and Equipment:**

- Stationery Products
- Office Furniture and Equipment
- Printing and Copying Services

9. **Health and Safety:**

- Protective Clothing and Personal Protective Equipment (PPE)
- Safety Training Services
- Occupational Health Services

10. **Construction and Facility Maintenance:**

- Building Contractors (e.g., plumbing, painting, carpentry)
- Facility Maintenance and Repairs
- Office and Production Facility Cleaning Services

Submission Requirements:

1. Company profile, including physical address, telephone numbers, and valid email address
2. ZIMRA registration (Tax clearance, VAT certificate – all valid)
3. Three written and signed trade references from reputable companies currently receiving goods and services from you
4. Certificates of registration/incorporation
5. CR14 form

How to Apply:

- Label your email subject line as ‘Supplier Registration # [Category you wish to register for]’.
- Send your application by email to procurement@glytimefoods.com, copy, supplychain@glytimefoods.com. Include all documents in one zipped folder.
- Suppliers currently providing goods/services to Glytime Foods must reapply with all required documentation.

Deadline:

All applications must be received by 5:00 PM on 20 September 2024. Late submissions will not be accepted.

Please note that this advertisement is an invitation to do business and not an offer to provide goods and services. Glytime Foods reserves the right to accept or reject any application.

For further inquiries, please contact us via the provided email addresses.

Glytime Foods

Harare, Zimbabwe

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