



# INDIGENOUS ADVISORY PRACTITIONERS ASSOCIATION OF ZIMBABWE (IAPAZ)

No. 8 Gloucester Drive,  
Eastlea, Harare, Zimbabwe  
+263 (242) 762876  
[www.iapaz.co.zw](http://www.iapaz.co.zw)

## Invitation to 2024-2026 Supplier Registration

### IAPAZ: A Comprehensive Platform for Professional Services Providers

IAPAZ is a comprehensive umbrella association that unites, empowers, and supports indigenous advisory practitioners in Zimbabwe. Formed in response to the deteriorating services industry, IAPAZ aims to promote excellence, ethical conduct, sustainable growth, and innovation within the industry. Our mission is to be a leading national and continental think tank, providing strategic insights and solutions to complex economic challenges.

We invite suppliers of various goods and services to mandatorily register with the Association for eligibility to supply IAPAZ for the calendar years 2024-2026 (24 months from date of registration). Supplier registration closes on **October 15, 2024**, and will need to be renewed after a calendar year on September 30, 2026.

#### Supplier Categories

<b>1. Accommodation</b> ▪ Hotel ▪ Lodges	<b>2. Events, Seminars &amp; Conference</b> ▪ Conference and events venue & facilities ▪ Events management	<b>3. Catering Services</b> ▪ Conference teas, refreshments and lunches
<b>4. Travel</b> ▪ Road & Air Travel Services [Booking & Tickets] ▪ Transport hire	<b>4. Advertising Designers</b> ▪ Designers of flyers, banners & billboards	<b>5. Website Design &amp; Host</b> ▪ Designers and hosts
<b>6. Branding &amp; Promotional Material</b> ▪ Branded corporate wear t/shirts, caps, shirts & pants etc	<b>7. Printing &amp; Stationery</b> ▪ Various printing & stationery material ▪ Printing, photocopying & binding	<b>8. ICT</b> ▪ Computers, laptops, printers, toners, overhead projectors, cellphones, ipads, earpods etc
<b>9. Reporting and Publication</b> Radio, TV, Journals and Newspapers to cover events, write editorials, airing	<b>10. Telecommunications</b> ▪ Fixed & mobile telecommunication ▪ PABX	<b>10. Security &amp; Protection</b> ▪ Security guards ▪ CCTV ▪ Bio-Access ▪ Guard dogs
<b>11. Office Groceries &amp; Provisions</b>	<b>12. Office Furniture &amp; Fittings</b>	<b>13. Water Dispensers</b>
<b>14. Cleaning &amp; Fumigation Services</b>	<b>15. Postal &amp; Courier Services</b>	<b>16. Consultancy Services</b>
<b>17. Tax advisory Services</b>	<b>18. Pension Services</b>	<b>19. Insurance &amp; Assurance Services</b>
<b>20. Fuel &amp; Lubricants Suppliers</b>	<b>21. Vehicle Suppliers</b>	<b>22. Internet Services</b>
<b>23. Medical Aid Services</b>	<b>24. Vehicle Repairs &amp; Maintenance</b>	<b>25. Payroll Services</b>
<b>26. Banking &amp; Financial Services</b>	<b>27. Investment Advisors</b>	<b>28. Accounting Software/ ERP</b>
<b>29. Vehicle Parts &amp; Spares Suppliers</b>	<b>30. Legal Services</b>	<b>31. Sanitary products &amp; Services</b>
<b>32. Medical Aid Cover</b>	<b>33. First Aid Kits &amp; Medicine Suppliers</b>	<b>34. Hardware supplies</b>
<b>35. Personal Protective Equipment (PPE)</b>	<b>40. Bulk water Supply</b>	<b>41. Cleaning Equipment</b>
<b>42. Electrical Back-up Generators &amp; PV solar Systems and consumables</b>	<b>43. Sports ware</b>	<b>44. Home Appliances</b>
<b>45. Air Conditioning</b>	<b>46. Borehole Siting &amp; Drilling</b>	<b>47. Construction and civil works</b>

<b>49. Forensic Services</b>	<b>50. Fumigation Services</b>	<b>51. Human Resource Consultancy</b>
<b>52. Landscaping</b>	<b>53. Locksmith and key cutting</b>	<b>54. Big Data analytic tools</b>
<b>55. Waste Collection &amp; Management</b>	<b>56. Property Evaluation and Estate Agencies</b>	<b>57. Panel beating services</b>

All interested potential suppliers should request the application forms from [coo@iapaz.co.zw](mailto:coo@iapaz.co.zw). The account details are for depositing a non-refundable application fee of **US\$100**-One Hundred United States Dollars or ZIG equivalent at official bank rate on date of payment are as follows:

Bank: BancABC,

Branch: Private banking Club,  
Account name: Indigenous Advisory Practitioners Association of Zimbabwe [IAPAZ],  
60187826602012 **USD**  
60187825511024 **ZiG**

#### Supplier Registration Requirements

- Completion Form
- Certified copy of Certificate of Incorporation
- Copy of VAT Registration Certificate
- Certified Copy of CR5 Form
- Certified copy of CR6 Form
- VAT Certificate
- Certified Copies of Directors' identification
- Copy of a valid ITF 263 Tax Clearance Certificate
- Banking details
- Company Profile
- Trade licenses (where applicable)
- Dealership Accreditation (where applicable)
- Three (3) traceable Trade References issued within the past 2 years.
- Terms of supply

Prospective suppliers should submit completed application forms and supplier registration documents together with proof of payment of mandatory non-refundable deposit in a sealed envelope to be delivered at number 8 Gloucester Dr Eastlea, or email scanned copies as a single copy to [coo@iapaz.co.zw](mailto:coo@iapaz.co.zw)

#### Only shortlisted companies will be contacted.

This advertisement does not guarantee a contract with IAPAZ. It serves as a supplier selection process to build a supplier management database. IAPAZ reserves the right to reject any application.

#### Contact our Chief operating Officer for further details

Chief Operations Officer: James Chakanetsa  
Landline: +263 242 762876  
Mobile: +263 775 326 544 / +263 719 326 543  
Email: [coo@iapaz.co.zw](mailto:coo@iapaz.co.zw)

**We look forward to receiving your application!**  
**IAPAZ Empowering Professionals, Building a Stronger Zimbabwe**