

IC -Configuring Document Management System UNDP-ZWE-00956

Procurement Process

IC - Individual contractor

Office

UNDP-ZWE - ZIMBABWE

Deadline

18-Sep-24 @ 08:42 AM (New York time)

Published on

03-Sep-24 @ 12:00 AM (New York time)

Reference Number

UNDP-ZWE-00956

Contact

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This specific tender is managed via the new supplier portal system of UNDP Quantum. If you are interested in submitting a bid for this tender, you must subscribe following the instructions in the [user guide](#). If you have not registered a profile with this system, you can do so by following the link for [Supplier Registration](#).

If you already have a supplier profile, please login to the [Supplier Portal](#), then search for the negotiation using the reference number **UNDP-ZWE-00956**, following the instructions in the [user guide](#).

Introduction

Country: ZIMBABWE

Description of the Assignment: Individual Consultant to Re-configure document management system

Period of assignment/services (if applicable):10 DAYS

Proposal should be submitted directly in the portal no later than indicated deadline.

Any request for clarification must be sent in writing via messaging functionality in the portal. UNDP will respond in writing including an explanation of the query without identifying the source of inquiry.

Please indicate whether you intend to submit a bid by creating a draft response without submitting directly in the system. This will enable the system to send notifications in case of amendments of the

tender requirements. Should you require further clarifications, kindly communicate using the messaging functionality in the system. Offers must be submitted directly in the system following this link: <http://supplier.quantum.partneragencies.org> using the profile you may have in the portal. In case you have never registered before, you can register a profile using the registration link shared via the procurement notice and following the instructions in guides available in UNDP website: <https://www.undp.org/procurement/business/resources-for-bidders>. Do not create a new profile if you already have one. Use the forgotten password feature in case you do not remember the password or the username from previous registration.