

INVITATION TO BID: PROVISION OF CLEANING AND SECURITY SERVICES

Overview:

CARE Zimbabwe, a humanitarian organization committed to addressing poverty and inequality, invites qualified vendors to submit proposals for **cleaning** and **security services** at CARE offices in Zimbabwe.

Objectives:

Cleaning Services:

1. Maintain high hygiene standards for staff and visitors.
2. Implement sustainable and eco-friendly practices.
3. Adhere to health and safety regulations.
4. Establish a regular cleaning schedule.
5. Monitor and improve service quality.

Security Services:

1. Protect staff, clients, and facilities.
 2. Safeguard assets against theft and vandalism.
 3. Implement access control measures.
 4. Monitor premises using surveillance systems.
 5. Respond promptly to incidents and emergencies.
 6. Conduct risk assessments to address vulnerabilities.
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Tender Details:

RFP NUMBER	DESCRIPTION	SUBMISSION DEADLINE
ZWE02-PR002	Provision of Cleaning Services at CARE Offices	Monday, 06 January 2025, Midnight (00:00)
ZWE02-PR001	Provision of Security Services at CARE Offices	Monday, 06 January 2025, Midnight (00:00)

Submission Instructions:

- **Terms of Reference:** Download at <https://www.carezimbabwe.org/tenders/>.
- **Email Submission:** Send financial and technical bids to tenders@carezimbabwe.org.
- **Subject Line:**
 - "CLEANING SERVICES FY25" for Cleaning bids.
 - "SECURITY SERVICES FY25" for Security bids.

- **Deadline: Monday, 6 January 2025**, before Midnight (00:00 hrs).
- **Note:** Late submissions will be rejected. CARE reserves the right to reject any bids without providing reasons.